

Calpact Schedule Oct- December 2010



Sign up on-line through the UCB Learning Center
Go to <http://Blu.berkeley.edu>
Authenticate using your Calnet ID
select "UCB Learning Center" in the "Self Service" section.
Once in the Learning Center you can browse categories or search by
keyword e.g. "Excel" to find the course you want to enroll in.

MS Office 2010 is similar to Office 2007 –only it's easier to understand.

Free Workshops for Staff

Calpact workshops are taught by AcademyX in room 28 University Hall, unless noted otherwise.

Topic	Available Dates	Time
Access 2010 Fundamentals (2 days)	Oct 5 & 6	9-4
Access 2010 Intermediate (2 days)	Oct 26 & 27	9-4
Adobe Acrobat 8 (2 days)	Oct 7 & 8	9-4
Campus Calendaring (9-12 or 1-4pm)	Nov 10; Dec 16	varies
Calnet Deputies (1 hr)	Oct 28	11-12
Cascading Style Sheets "CSS" via DW	Nov 4	9-4
Dreamweaver CS3 (2 days)	Nov 16 & 17	9-4
Excel 2010 Fundamentals	Oct 19; Nov 2	9-4
Excel 2010 Intermediate	Nov 9	9-4
Excel 2010 Advanced	Oct 14; Dec 7	9-4
HTML (2 days)	Oct 12 & 13	9-4
Illustrator CS3 (2 days)	Nov 18 & 19	9-4
InDesign CS3 (2 days)	Dec 14 & 15	9-4
MS Transitions 2003-2010 (90 mins)	Oct 13, in 150 U-Hall	varies
Open Lab/Office Hours-2hrs	Oct 15; Nov 10; Dec 16	varies
Photoshop CS3 (2 days)	Oct 21 & 22; Dec 8 & 9	9-4
PowerPoint 2010 Advanced	Nov 3	9-4
Word 2010 Advanced	Oct 20	9-4

For training on Office 2007 and Adobe CS5 see "Workshops at Haas"
<http://groups.haas.berkeley.edu/HCS/training.html>

If these schedules don't meet your needs, **E-Learn** offers interactive courses and on-line books covering a wide range of business and IT topics 24/7 through Blu <http://Blu.berkeley.edu>

Or **save 40% off retail classes in any topic AcademyX offers.** (<http://www.academyx.com/>) To get the UC rate, type "UC" in the "add coupon" field then click on "recalculate" to see discounted price.

For details contact Kathleen Valerio, Calpact Coordinator, calpact@berkeley.edu or ph: 643-0451